



## FIRE & RESCUE DEPARTMENT

### Emergency Preparedness – 07EP

#### PURPOSE:

The Office of Emergency Management (“OEM”) coordinates effective use of county resources to protect the lives and health of the citizens of the County from the effects of natural or manmade disasters, including acts of terrorism. Emergency preparedness includes but is not limited to maintaining emergency operations plans, training members of the County and coordinating mutual aid resources.

#### SERVICES PROVIDED:

The Office of Emergency Management coordinates the effort of County agencies, county employees, private citizens and all other non-governmental agencies in disaster situations, as provided in Chapter 22, of the Bernalillo County Code on Emergency Management.

#### EMERGENCY PREPAREDNESS –07EP EXPENDITURES BY CATEGORY:

	Actuals FY 2004	Actuals FY 2005	Estimated FY 2006	Budget FY 2007	% Var	Budget FY 2008	% Var
Salaries and Benefits	-	-	-	313,647.55	100%	313,647	0%
Office Expense	-	-	-	-	0%	-	0%
Operating Expense	-	-	-	-	0%	-	0%
Technical and Professional Expense	-	-	-	-	0%	-	0%
Capital Expenditures	-	-	-	-	0%	-	0%
Carryovers	-	-	-	-	0%	-	0%
<b>PROG EXPENDITURES TOTAL</b>	-	-	-	313,647	100%	313,647	0%

#### FUNDING SOURCE SUMMARY

General Fund Contribution	-	-	-	313,647	100%	313,647	0%
<b>PROG FUNDING SOURCE TOTAL</b>	-	-	-	313,647	100%	313,647	0%

Authorized Full-time Equivalents	0	5	100%	5	0%
----------------------------------	---	---	------	---	----

Note: Previously budgeted within programs BC01-07SS and 07FP. This new program was established for the Emergency Preparedness Program in FY07.

**Fire & Rescue Department  
Emergency Preparedness-07EP**

**PROGRAM HIGHLIGHTS AND MAJOR ACCOMPLISHMENTS:**

- In 2004, the Office of Emergency Management was expanded; a Deputy Chief of Emergency Management, a Lieutenant, and two Emergency Management Specialist were hired.
- OEM worked with surrounding local, state and federal agencies responsible for management of wild land fires in 2004-2006.
- The National Incident Management System (NIMS) Program was implemented in 2005. The Board of County Commissioners adopted an administrative resolution and training is underway for the integration of NIMS requirements into County departments.
- OEM provided training to County Departments in Emergency Preparedness to include multiple tabletops, functional and full-scale scenarios in 2004-2006.
- In FY 04-05, the Office of Emergency Management was awarded \$907,143 in federal funds from the Department of Homeland Security to purchase equipment to include a \$220,000 Mobile Command Vehicle for the Bernalillo County Sheriff's Office.
- The Office of Emergency Management coordinated federal WMD training in 2005 throughout the U.S. for training of 300 first responders in Bernalillo County.
- The Office of Emergency Management worked with the New Mexico Department of Health on Planning for large-scale health and medical event, i.e., Pandemic Flu.
- Modified County job descriptions for Department Directors, Deputy County Managers and County Manager to include Emergency Management's responsibilities and duties.

**SERVICE IMPROVEMENT GOALS & OBJECTIVES:**

**FY07**

- Ensure Bernalillo County's ability to continue ongoing operations in the event of a disaster.
  - Re-write Administrative Instruction #51 and County Code 22 by December 2006.
  - Complete full implementation of the National Incident Management System (NIMS) by Jan 2007.
  - Develop a County response plan to a Pandemic Flu type incident by June 2007.
  - Develop East Mountain Staging area by April 2007.
  - Equip the Bernalillo County OEM PSAT room for use during large-scale emergencies in Bernalillo County.
- Schedule one public information event each quarter in FY07 to educate the citizens of the County on Emergency preparedness for natural or manmade disasters.

**FY07-FY08**

- Management of Department of Homeland Security (DHS), Weapons of Mass Destruction (WMD) funding program.
  - Receive and distribute all equipment procured from the 2004 DHS-WMD grant by July 2007.
  - Receive and distribute all equipment procured from the 2005 DHS-WMD grant by August 2007.
- Schedule one Public Information event each quarter in FY08 to educate the citizens of the County on Emergency preparedness for natural or manmade disasters